

## **NSAA CANCELLATION POLICY**

Payment is due upon registration. The cost of the class, minus a cancellation fee of 10%, will be refunded to participants who withdraw at least 10 days before the class begins. **No refund will be issued** within 10 days of the class or workshop start date. Notification of withdrawal must be made to a staff member of North Shore Arts, either by phone (978-283-1857) or email ([arts@nsarts.org](mailto:arts@nsarts.org)). Verbal notice to the instructor or failure to attend classes does not constitute official notice of withdrawal. This policy extends to **ALL** of our classes or workshops, **plein air events included**. Some classes and workshops maintain a wait list. If the staff can arrange to fill the slot with a person from the wait list a full refund will be provided. For any questions, please contact Sarah Milton at [sarahmilton@nsarts.org](mailto:sarahmilton@nsarts.org).

**If the North Shore Arts Association cancels a class or workshop due to insufficient enrollment or in cases of inclement weather, participants will be notified as soon as possible and will receive a full refund.**